

# CDAC 2020 Activity Report



November, 2020



The Commission on Dental Accreditation of Canada (CDAC), in consultation with its partners, develops and approves requirements for educational programs preparing dentists, dental specialists, dental interns/residents, dental hygienists and dental assistants. CDAC also develops and approves requirements or standards for institutional dental services.

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# Who We Are

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## > The Commission on Dental Accreditation of Canada (CDAC) accredits:

- > Undergraduate dental educational programs
- > Dental specialty educational programs
- > Dental Hygiene educational programs
- > Dental Assisting educational programs
- > Health facility dental services
- > Hospital and non-hospital dental residency educational programs

> **VISION**      Quality educational programs and health facilities through accreditation.

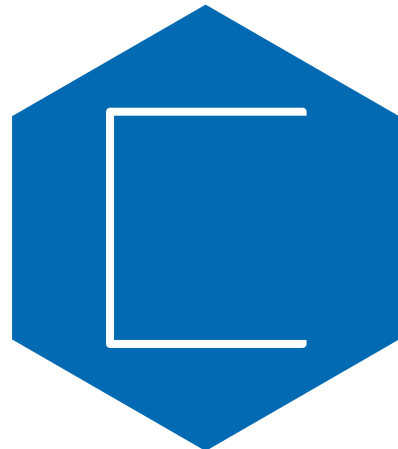
> **MISSION**      The CDAC evaluates oral health educational programs and health facilities to determine eligibility for and grant accreditation.

> **VALUES**      The CDAC is committed to the integration of the following values:

- > **Quality** – Striving for excellence in all its endeavours.
- > **Collaboration** – Engaging with stakeholders to accomplish its mission.
- > **Respect** – Embracing diversity of ideas, culture and language.
- > **Integrity** – Acting in an ethical and transparent manner.

# GOALS

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## Goal #1

Develop and maintain national accreditation requirements for education programs and health facilities based on current knowledge and practice in consultation with stakeholders.



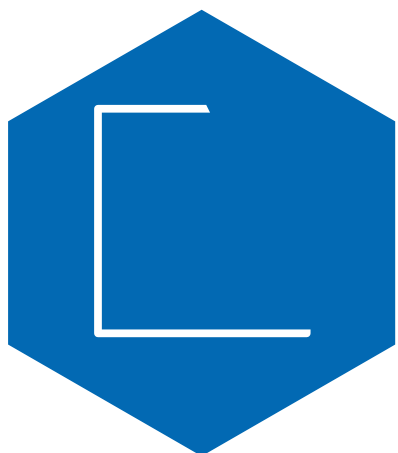
## Goal #2

Collaborate with certification bodies and regulatory authorities in the evaluation of programs preparing entry level practitioners.



## Goal #3

Evaluate educational programs and health facilities using defined processes.



## Goal #4

Identify accredited educational programs and health facilities.



## Goal #5

Monitor the need to establish reciprocal agreements with related international accrediting agencies.

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# Update on Strategic Planning

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## Strategic Planning Process (Historical)

CDAC conducted the following strategic planning activities and meetings:

- Environmental scan (Consultant and CDAC) - February 2018.
- An online survey was sent to 228 CDAC stakeholder representatives on March 29, 2018. 170 representatives responded to the survey (75% response rate)
- A report including all comments received was circulated to all individuals attending the strategic planning open session on May 5, 2018 in Ottawa
- 35 participants representing a wide variety of stakeholders attended the May 5th session. The strategic areas of focus identified during the open session were provided to the CDAC Strategic Planning Steering Committee.
- The CDAC Strategic Planning Steering Committee met on September 10, 2018 in Ottawa to review the strategic areas of focus and all the comments received.
- The CDAC Strategic Planning Steering Committee met via videoconference on October 1, 2018 to finalize the strategic initiatives and the related objectives.
- The CDAC three-year strategic plan was circulated to all stakeholders for comment in January 2019 and accepted by the Commission November 2019

## Strategic Plan

The strategic plan was approved by the Commission, the following is the strategic initiatives and related objectives that was accepted by stakeholders:

### Vision

CDAC is a globally recognized leader in accreditation standards and processes

### Mission

CDAC assesses oral health education programs and facilities to determine accreditation status

### Strategic Initiatives

1. **Governance** – Become an independent legal entity
2. **Finance** – Secure predictable, equitable and sustainable funding
3. **Quality Assurance** – Enhance the consistent application of the accreditation process
4. **Stakeholder Relations** – Strengthen CDAC's position as a recognized leader in accreditation

# Update on Strategic Planning

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## Objectives

### **Governance** – Become an independent legal entity

1. Negotiate an agreement with appropriate CDAC stakeholders
2. Secure not for profit incorporation status
3. Ensure financial viability of an independent CDAC
4. Develop governance structure

### **Finance** – Secure predictable, equitable and sustainable funding

1. Establish a predictable revenue model
2. Negotiate agreement of new model with funding partners
3. Identify new sources of revenue

### **Quality Assurance** – Enhance the consistent application of the accreditation process

1. Formalize, evaluate and document calibration process
2. Formalize training and evaluate readiness of surveyors
3. Communicate calibration process to stakeholders
4. Update accreditation terminology for clarity
5. Identify and implement best practices in the accreditation process

### **Stakeholder Relations** – Strengthen CDAC's position as a recognized leader in accreditation

1. Facilitate opportunities for dialogue and engagement among stakeholders in the accreditation process
2. Raise awareness of the benefits of accreditation and the value of CDAC to potential beneficiaries
3. Promote the value of participation to current stakeholders in the accreditation process
4. Lead and facilitate dialogue regarding accreditation best practices with external accreditation bodies



# Update on CDAC Independence

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## Objectives- Current

RFP- Document was completed on March 6, 2020

- RFP document was posted on 3 national websites:
  - Merx.com
  - Bidscanada.com
  - RFP.ca
- Cover letters and RFP documents were sent to approximately 6 different Law offices in the greater Ottawa area that have a special interest in Governance and Corporate Business law
- A total of 9 proposals were submitted and vetted from various law firms in the Ottawa and Toronto area
- The contract was awarded to Dentons Canada LLP in the greater Ottawa area.

RFP- Time line of activities:

- March 5, 2020 Request for RFP
- April 6, 2020 Deadline for Bidders to submit questions
- April 24, 2020 CDAC responds to Bidder questions
- June 1, 2020 Selection of top bidders
- June 8, 2020 Negotiation for services
- July 8, 2020 Contract awarded to Dentons LLP
- October 2020 appointment of Steering Committee
- Completion of the project - TBA

Currently, we are working with Brenda Fair of Fairwinds Training to facilitate the process with our steering committee, which was appointed in consultation with our legal representatives to ensure as even as possible distribution representing our 21 stakeholders. It is the intent of the steering committee to act as a liaison with our stakeholders as we begin to go through our process to ensure stakeholders opinions and views are recognized. Engagement and activities will be dictated by our facilitator to ensure an efficient process and positive outcome. The terms of reference and composition of the steering committee is available in a separate report.

# Report on CDAC Activities

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## CDAC representation at 2018-2020 stakeholder meetings

CDAC Chair and/or Staff attended the following stakeholder meetings:

- Canadian Dental Regulatory Authorities Federation (CDRAF)
  - February 8-9, 2018 – Toronto, ON
  - November 9-10, 2018 – Montreal, QC (Workshop on National Competencies)
  - January 19, 2019 – Montreal, QC (Meeting with ODQ and RCDSO)
  - February 8, 2019 – Toronto, ON (Meeting with CDRAF Working Group)
  - February 9, 2019 – Toronto, ON
  - March 2, 2019 – Montreal, QC (Meeting with CDRAF Working Group)
  - April 10, 2019 – Ottawa, ON
  - June 16, 2019 – Vancouver, BC (Meeting with ODQ and RCDSO)
  - August 22-23, 2019 – St. John's, NL
  - April 22, 2020 and Oct 16, 2020 - Virtual
- Federation of Dental Hygiene Regulators of Canada (FDHRC)
  - April 10, 2019 – Ottawa, ON
  - April 9, 2020- Virtual
- Canadian Dental Assisting Regulatory Authorities (CDARA)
  - April 10, 2019 – Ottawa, ON
  - April 7, 2020 - Virtual
- Canadian Dental Association (CDA)
  - April 11-12, 2019 – Ottawa, ON
  - April 24, 2020 - Virtual
- National Dental Hygiene Certification Board (NDHCB)
  - May 2019
  - September 2019
- Association of Canadian Faculties of Dentistry (ACFD)
  - June 16-18, 2019 - Vancouver, BC (Biennial Conference and Annual General Meeting)
  - March 5, 2020, Oct 14, 2020 - ACFD , Deans Council, working group meetings
- Royal College of Dentists of Canada (RCDC)
  - September 22, 2018 – Fredericton, NB

CDAC Chair and/or Staff attended the following meetings and conferences in 2018-2020:

- International Medical Education Leaders Forum
  - October 15-17, 2018 – Halifax, NS
- Annual Canadian CEOs and Registrars Meeting
  - December 5-7, 2018 – Montreal, QC
- American Dental Education Association (ADEA) Annual Session and Exhibition
  - March 16-18, 2019 – Chicago, IL, US
- Ontario Dental Hygienists Association / College of Dental Hygienists of Ontario Educators Forum
  - May 2, 2019 – Toronto, ON
- Commission on Dental Accreditation (CODA) Closed and Open Sessions
  - August 1-2, 2019 – Chicago, IL, US



## Other Meetings

### PGY1 Working Group

The CDAC Chair also participated in the Joint Working Group on Postgraduate Year 1 in Dentistry in Canada. The CDAC Director attended the Joint Working Group's meetings as an observer. The mandate of the working group is to prepare a literature review on PGY1 training models in Canada and elsewhere in the world, and to investigate necessary resources to have a widespread PGYI program in dentistry in Canada. Membership of the Joint Working Group is composed of one representative from each of the following organizations: ACFD, CDRAF, NDEB and CDAC.

### Office of the Manitoba Fairness Commissioner (OMFC)

The Chair and the Director of CDAC met with the Manitoba Fairness Commissioner and the Planning and Policy Analyst at the Office of the Manitoba Fairness Commissioner in Winnipeg, MB.

This meeting was organized at the request of CDAC to discuss concerns being raised by the Canadian Dental Regulatory Authorities Federation (CDRAF).

The outcome was very positive, and CDAC agreed to keep the OMFC informed of future developments concerning issues discussed. CDAC also agreed to keep the OMFC informed of its accreditation activities.

### CDRAF Working Group

CDAC representatives attended two meetings of the CDRAF working group created to look at CDAC governance and accreditation process.

### Covid-19 Strategy Committee Working Groups

CADC arranged strategy working group meetings with all four of our review committees to discuss implications of the Covid -19 pandemic on the function of CDAC and its programs. The committees supported the CDAC's APR process and decided to review responses from the programs in accordance to CDAC accreditation requirements as seen on pg 12 of this report.

## Royal Canadian Dental Corps accreditation

CDAC has been working closely with the Canadian Armed Forces (CAF) and the Royal Canadian Dental Corps to conduct survey visits for the accreditation of the CAF dental clinics.

- Survey visits of the Canadian Armed Forces dental clinics began in September 2018 and were finalized in mid-January 2019. This represents survey visits at 24 Detachments (25 locations) across Canada.
  - CFB Gagetown, NB (September 24, 2018)
  - CFB Shilo, MB (October 1, 2018)
  - CFB Winnipeg, MB (October 2, 2018)
  - CFB Edmonton, AB (October 3, 2018)
  - CFB Wainwright, AB (October 4, 2018)
  - CFB Cold Lake, AB (October 5, 2018)
  - CFB Kingston, ON (October 9, 2018)
  - CFB Trenton, ON (October 10, 2018)
  - CFB Borden, ON (October 11, 2018)
  - CFB Moose Jaw, SK (October 15, 2018)
  - CFB Esquimalt, BC (October 16, 2018)
  - BFC Valcartier, QC (October 18, 2018)
  - BFC Bagotville, QC (October 19, 2018)
  - CFB North Bay, ON (October 25, 2018)
  - CFB Ottawa, ON (October 30, 2018 - NDHQ)
  - CFB Ottawa, ON (October 31, 2018 - Montfort)
  - BFC Saint-Jean-sur-Richelieu, QC (November 2, 2018)
  - CFB Halifax, NS (November 5, 2018)
  - CFB Greenwood, NS (November 6, 2018)
  - CFB Petawawa, ON (November 7, 2018)
  - CFB Toronto, ON (November 22, 2018)
  - CFB Gander, NL (December 5, 2018)
  - CFB Comox, BC (December 12, 2018)
  - BFC Longue-Pointe, QC (December 13, 2018)
  - CFB St. John's, NL (January 14, 2019)

## Royal Canadian Dental Corps accreditation

CDAC has completed final edits and delivered all final review reports to CAF in March, 2020. Also, the APR's for the detachments were emailed out along with the current cohort of CDAC programs in April, 2020.

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# International Activities

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For certification and licensure in Canada, programs that are accredited by either CDAC or the American Dental Association's Commission on Dental Accreditation (CODA) are considered accredited. In addition, the following general dentistry programs are also considered accredited:

- Effective March 30, 2010, general dentistry programs accredited by CDAC or the Australian Dental Council (ADC).
- Effective December 15, 2011, general dentistry programs accredited by CDAC or the Dental Council of New Zealand (DCNZ).
- Effective December 5, 2012, general dentistry programs accredited by CDAC or the Irish Dental Council.

With respect to the Mutual Recognition Agreements between CDAC and the Dental Council of New Zealand (DCNZ), the CDAC Director participated, as an observer, on the site visit of the University of Otago Faculty of Dentistry (Dunedin, Otago, NZ - September 1-6, 2019).

During this visit, several meetings were also organized with representatives of the Dental Council of Ireland (DCI), also attending the site visit as observers. The President, the Registrar, and the Education Manager attended for the DCI.

The CDAC Director also attended the monthly meeting of the DCNZ in Wellington, NZ on September 9, 2019.

Also on September 9, in Wellington, the CDAC Director attended a meeting with DCI representatives and the Chief Executive Officer of the Australian Dental Council.

As part of the continued monitoring involved with CDAC's reciprocal agreements, The CDAC Director attended the August Open and Closed Commission on Dental Accreditation (CODA) meetings (Chicago, IL - August 1-2, 2019).

On November 5, 2020 the CDAC chair attended an International Society of Dental Regulatory virtual meeting after receiving an invitation from Narelle Mills from the Australian Dental Council. There were representatives from Australia, New Zealand, USA, Ireland, Korea, and United Arab Emirates to discuss how we are pivoting during the Covid-19 Pandemic. The CDAC found the session to be useful and looks forward to future collaborations.

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# Accreditation Updates - 2020

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## Covid -19 Positional Statement and Action

The current pandemic has affected all organizations involved in the education, accreditation, certification and registration of future health professionals. CDAC is no exception. Our role and mandate are to evaluate and monitor education programs – through onsite surveys (when possible), annual program reviews, progress reports, and other means it deems necessary – to ensure they meet the CDAC accreditation requirements in order to grant (or deny) accreditation status. During the pandemic, CDAC has had no choice but to postpone planned 2020 survey visits; however, CDAC continues to closely monitor program compliance with accreditation requirements through its Annual Program Review (APR) process, including, this year, a reporting requirement for program changes implemented due to the COVID-19. Progress Reports for programs with reporting requirements on specific Recommendations will also be required, as usual.

Please also note that accredited programs are obligated to advise CDAC, at all times, of any significant change to the program, regardless of special circumstances like COVID-19. It is the expectation of the CDAC that programs will meet their stated competencies and outcomes.

The information provided by programs through the APR process (Deadline for submission: June 30, 2020) was reviewed and collated against an evaluation rubric by the CDAC staff. To review this information meetings with Dental Assisting and Dental Hygiene committees were completed in July. Decisions regarding the accreditation status of each program were reviewed during these committee meetings. Meetings for the Dentistry and Health Facility committees were completed in October. CDAC will advise all regulators if a program's accreditation status is removed. Please note that CDAC does not divulge information provided by programs or the reasons for its accreditation decisions.

Programs' continued compliance with accreditation requirements does not mean that they cannot make modifications. Programs must maintain the ability to adapt and improve their curriculum and the program delivery model based on available new evidence, research, best practices, knowledge sharing, input from advisory committees and Program Director/instructor participation in the accreditation, certification and regulation processes.

Please note the CDAC accreditation requirements state:

*CDAC strives to ensure that its accreditation requirements and processes do not constrain innovation or program autonomy. The expertise of educators in the development and implementation of educational programs, curriculum and learning experiences is fully acknowledged. CDAC places its emphasis upon assessment of the program's ability to meet its stated objectives and outcomes.*

Please also be assured that CDAC remains committed to working collaboratively with all its stakeholders. The CDAC has engaged the ACFD to formulate a working group to look at the possibility of an 'accelerated virtual APR process' given the state of the pandemic in Canada.



## Other Meetings



### Special Review Committee Meetings due to Covid-19 Pandemic

DA Review Committee	May 11/2020	Review APR Process
DH Review Committee	May 12/2020	Review APR Process
Dentistry Committee	May 6/2020	Review APR Process
Health Facility Committee	May 11/2020	Review APR Process

DA Review Committee	June 23/2020	Review APR responses to APR request
DH Review Committee	July 24/2020	Review APR responses to APR request
Dentistry Committee	Oct 5/2020	Review APR responses to APR request
Health Facility Committee	Sept 30/2020	Review APR responses to APR request

# Accreditation Updates - 2019/20

## Dental Assisting Programs (9)

- College of New Caledonia (Prince George, BC)
- SAIT/University of Saskatchewan (Saskatoon, SK)
- CDI College - Edmonton (Edmonton, AB)
- Confederation College (Thunder Bay, ON)
- Camosun College (Victoria, BC)
- Columbia College (Calgary, AB)
- Niagara College (Welland, ON)
- Holland College (Charlottetown, PE)
- CDI College - Edmonton (Edmonton, AB) -  
*September 2019*

## Dental Hygiene Programs (7)

- Oxford College (Scarborough, ON)
- College of New Caledonia (Prince George, BC)
- APLUS (Toronto, ON)
- Confederation College (Thunder Bay, ON)
- Camosun College (Victoria, BC)
- Niagara College (Welland, ON)
- Toronto College of Dental Hygiene (Toronto, ON)

## Dental Internship Programs, Health Facilities, and Fellowships (9)

- Northeast Cancer Centre (Sudbury, ON)
  - Queen Elizabeth II Health Sciences Centre (Halifax, NS)
  - St. Joseph's Health Centre (London, ON)
  - London Health Sciences Centre (London, ON) Western
  - University Residency Program (London, ON)
  - Children's Hospital of Eastern Ontario (Ottawa, ON)
- September 2019*
- Alberta Health Services - Foothills Medical Centre (Calgary, AB)
  - Alberta Health Services - Foothills Medical Centre Residency Program (Calgary, AB)



### Dental/Dental Speciality Programs (12)

- University of Toronto (Toronto, ON)
- Doctor of Dental Surgery (DDS)
  - Oral and Maxillofacial Surgery (OMFS)
  - Orthodontics
  - Pediatric Dentistry
  - Oral Medicine Oral Pathology
  - Oral Medicine Oral Radiology
  - Prosthodontics
  - Periodontics
  - Endodontics

- McGill University (Montreal, QC)
- Oral and Maxillofacial Surgery (OMFS)

- University of Alberta (Edmonton, AB)
- Periodontics

- University of Manitoba (Winnipeg, MB)
- Periodontics

# Postponed Site Visits 2020

### Dental/Dental Speciality Programs

- University of Toronto  
•Dental Public Health  
University of McGill  
•DDS University  
of Laval
- DMD
  - OMFS
  - Perio
  - Endo

### Dental Internship Programs, Health Facilities, and Fellowships

- IWK
- DS/GPR
- University of Dalhousie
- GPR
- WHSC
- GPR DS
- Princess  
Margaret
- DS
- Royal University Hospital
- GPR
- University of BC
- GPR
- Vancouver General Hospital
- DS

### Dental Hygiene Programs

- Canadore
- Cambrian
- Cegep Maisonneuve

### Dental Assisting Programs

- Cambrian
- Red River

# Proposed Site Visits 2021

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## Universities

1. University of Alberta – DDS
2. University of Alberta – Ortho
3. University of Alberta – Oral Medicine
4. McGill University – DDS (2020)
5. Laval University – DMD (2020)
6. Laval University – OMFS (2020)
7. Laval University – Periodontics (2020)
8. Laval University – Endodontics **NEW** (2020)

## Universities – Dental Hygiene Programs

9. University of Alberta DH

## Colleges – Dental Hygiene Programs

10. Cambrian College DH (2020)
11. Canadore College DH (2020)
12. Cégep Maisonneuve DH (2020)
13. Southern Ontario Dental College (SODC) DH
14. Vancouver College of Dental Hygiene (VCDH) DH

## Colleges – Dental Assisting Programs

15. Keyin College DA (2020)
16. Red River College Winnipeg DA (2020)
17. CDI College Winnipeg DA
18. CDI College Burnaby DA
19. CDI College Surrey DA
20. Okanagan College DA (2020)
21. Discovery DA **NEW**
22. Spratt Shaw College DA **NEW**
23. Risio Institute DA **NEW**

## Hospitals

24. UBC – GPR (2020)
25. VGH OHCC – Service (2020)
26. Winnipeg HSC – GPR (2020)
27. Winnipeg HSC – Service (2020)
28. Princess Margaret – Service (2019)
29. Izaak Walton Killam Health Centre – Service (2019)
30. Izaak Walton Killam Health Centre – Pedo Dental Internship (2019)
31. Dalhousie University – Non-hospital-based Dental Internship (2019)
32. Holland Bloorview – Service
33. Hospital for Sick Kids – Internship
34. Hospital for Sick Kids – Service
35. Hospital for Sick Kids – Ortho Fellowship
36. Hospital for Sick Kids – Pediatric Fellowship
37. Toronto Rehabilitation – Service
38. University of Alberta Hospital – Service
39. University of Alberta Hospital – Internship
40. BC Children’s – Service
41. Laval University – Non-Hospital GPR



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Commission on Dental Accreditation of Canada  
1815 Alta Vista Drive  
Ottawa, ON K1G 3Y6

Telephone: 613-523-7114  
1-866-521-2322  
Fax: 613-523-7489